

## Person specification

Attributes	Criteria	How identified (i.e. at what stage)	Rank (Essential or Desirable)
Education and training	<ol style="list-style-type: none"> <li>1. Level 3 in Early Years Childcare and Education or equivalent</li> <li>2. Valid first aid qualification</li> <li>3. Basic food hygiene certificate</li> <li>4. Other related training.</li> </ol>	Application form/Interview	E D D D
Relevant experience	<ol style="list-style-type: none"> <li>1. Experience in a nursery setting</li> <li>2. Experience of working with young children</li> <li>3. Knowledge of key person systems and record keeping.</li> </ol>	Application form/Interview	E E D
General and special knowledge	<ol style="list-style-type: none"> <li>1. Knowledge of the Children Act (2004) / Childcare Act (2006)</li> <li>2. Knowledge of the Early Years Foundation Stage(England)</li> <li>3. Knowledge of child development.</li> </ol>	Interview	D E E
Skills and abilities	<ol style="list-style-type: none"> <li>1. Ability to communicate well with adults and children</li> <li>2. To be able to demonstrate the ability to work as part of a team</li> <li>3. Ability to write legibly</li> <li>4. Good presentation skills</li> <li>5. Computer literate</li> <li>6. Good organisational skills</li> <li>7. Demonstrate creative ability.</li> <li>8. Specialist skills (i.e.SEN).</li> </ol>	Application form /Interview	E E D D D D D D
Any additional factors	<ol style="list-style-type: none"> <li>1. Understanding of equal opportunities</li> <li>2. Recognising the responsibility the role has for Safeguarding and promoting the Welfare of children.</li> <li>2. Awareness of health and safety and practical hygiene issues.</li> </ol>	Interview	E E E